

PLANNING/PREPARATION

Responsibilities:

- Check the website in regard to stadium location and transportation times. Contact the show Chief Judge with any problems or questions you may have.
- Review CBA caption philosophy notes and all additional materials. <http://cbamarching.com/judginginformation.html>
- Prepare tote sheets. **PRINT all caption sheets!**
- Bring your phone/tablet fully charged; bring chargers, extension cord/power strip and headsets to the contest.
- **Update your phone/tablet with the latest software updates.**

NUMBERS MANAGEMENT

Responsibilities:

- Numbers Management Logistics –Use CBA consideration for Box movement: CBA has “fluid” movement into boxes. *Refer to Point of Emphasis* and Bottom third-middle third-top third as your tool.
- The **value of the tenth** is as critical as ever. Judges can hold scores during the contest. Correct spreads in sub-captions truly tell the story of the contest. Be aware of bottom line spreads between competitors.
- Each Sub-caption is always a combination of the “what and how”. The decisions in each sub-caption must be independently considered. REFER to the “*What and How*” *CBA Position Paper* and “*Principles of Scoring*”.

DURING the show:

- Commentary matching the number - please ensure you do this. Continue the trend in caption and sub-caption independence to reflect true strengths and vulnerabilities. We do not expect captions to agree on winners unless the winner deserves to win each caption! The **SYSTEM** picks the winner. Tell the bands your reactions and responses and concerns. Be open and authentic. There can be opportunities for growth in every box.
- All judges should emphasize all points of comparison and specifically speak to what is written/designed and how it relates to scoring significance and achievement. **Look for ways to say more with less.**
- You must wait until the official announcement before making commentary.
- Up your game regarding etiquette / discussion between bands. Trust yourself. Be sure your recorder is turned off after each performance. Input your numbers after each performance.

SHOW logistics:

Ensure your recorder, phone, or tablet is working on site and report any issues to the chief judge or onsite Contest Admin.

Log into BandScore upon arrival at the show site. Double check show assignment and caption.

- The “judges’ room” for breaks and meals is for working judges only; be aware that this may not be a private room.
- Address specific questions with your onsite chief judge. Judge the performance of the day!
- Finals is a completely different contest - with different emphasis, different performance, different sampling, etc. You are not bound to any scores given in prelims. Remember the intention of your contest: preliminary contests choose finalists and final contests sort them out with appropriate spreads.
- No accessing social media while judging. Be professional.